



Good Samaritan Health Center
Job Description
Herndon Square Supportive Services Coordinator

Position Summary

The Supportive Services Coordinator is responsible for developing and implementing educational, social and empowering on-site programming that enhances the quality of lives for Herndon Square residents and connecting residents to community resources as required. The Supportive Services Coordinator will collaborate with the team at Good Samaritan Health Center to develop health-related education, health promotion activities and assessments, and coordinate care between the center and residents. This position reports directly to the Wellness Director.

Good Samaritan is a nonprofit healthcare center with a mission to spread Christ's love through quality healthcare to those in need. Located in Atlanta's westside, Good Sam provides full circle of health services, including medical, dental, behavioral health, and nutrition access, to the working poor and underserved of metro-Atlanta.

Herndon Square Senior is a rental community for seniors ages 62 and older in Atlanta, GA. Herndon Square Senior has been developed in partnership with Atlanta Housing on the former Herndon Homes site. The development, as envisioned, will be a viable, healthy, and sustainable mixed-use and mixed-income community which will serve as a catalyst to spur future development opportunities in the surrounding area.

Duties and Responsibilities

- Coordinates the implementation of supportive service plans and the delivery of needed and appropriate programming and services at Herndon Square.
- Collaborates with Pennrose Properties to ensure Herndon Squares is meeting the PMC Scorecard requirements and that all PMC, state and federal reporting is completed on-time.
- Collaborates with the Nurse Practitioner to assesses residents' medical and social needs and facilitates access to services and/or provides resources for residents.
- Educates residents on lease obligations to assist them in being more successful tenants.
- Facilitate referrals and care coordination with the Good Samaritan Heather Center and other health care centers involved in the care of residents
- Proactively addresses rental delinquency issues, housekeeping issues and resident related issues which could attribute to high resident turnover or property damage.

- Identify, network and collaborate with community agencies to provide programming and services that will educate and enhance the quality of the residents' lives.
- Work closely with management to assist with resident issues and concerns.
- Assist residents with seeking out eligibility programs, resources and required documents related to their housing stability.
- Act as a liaison to the larger community to ensure collaboration and partnerships to improve overall property functions.

Required Knowledge and Experience:

- Bachelor's degree or equivalent experience
- Experience in health education, public health or a related field is preferred, as well as working knowledge of housing access in Georgia
- Excellent interpersonal and communication skills
- Ability to multi-task and serve as a liaison between organizations
- Ability to communicate clearly and effectively orally and in writing
- Personal passion for and connection to the mission of Good Sam